

WE'RE HIRING

Communications Officer

Are you our new communications officer?

Do you enjoy creative writing? Do you know your English grammar? Do you have a sense of detail? Then you may very well be the person we are looking for!

The Relay Trust is currently looking to hire a part time communications officer who will serve alongside our course development team and manage our PR.

You will work together with our vibrant team from our Oxford office, and engage with team members scattered across three continents.

The Relay Trust is a Christian ministry serving to equip the most struggling churches in the Anglican Communion and beyond. Our activities are primarily focused on Africa, where we are supporting Christian leadership training on grassroot level and offering various types of support to enable the churches to thrive.

In this position you will work together with the course development team to make sure that the English used is correct and appropriate for our audience. You will also write articles yourself and invite others in the organisation to write. We expect you to understand social media, so you can engage with our followers on Facebook, Instagram and LinkedIn, and you will be responsible for our monthly news updates and manage articles on our website.

The job requires that you are fluent in English, have a good understanding of various social media platforms, and are a good proofreader and copy writer.

The position is for 10 hours per week, you will be paid £15 per hour and be based in Oxford, UK.

If you believe that you would be a suitable candidate for this position, please send your application, CV and references to admin@relaytrust.org. Deadline for applications is Friday 29th April 2022.

You can find more information about The Relay Trust on our website: www.relaytrust.org

